Event payment policy

Payment for all HANYS events and programs is due upon registration.

If a request to pay with check is made and approved by HANYS, the following apply:

- Check payments will only be permitted in special circumstances and only if requested more than *two weeks before the start date of the program*.
- A *credit card is required to be on hold* until the check payment is received.
- *Payment in full is due before the start date of the program.* If a check is not received before the first date of the program, the credit card on file will be charged.
- For webinars, *login information will be provided once payment is received*. For in-person meetings, attendees must provide payment upon checking in.

Registrations for fee events received less than two weeks before event start date must be secured with a credit card.

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